

Meeting of Education Policy Committee to be held at Brigidine College, St Ives,
325 Mona Vale Road, St Ives NSW on Friday 25 October 2019 at 9:30am.

AGENDA

1. Apologies – Anne Wenham, Tony Fitzgerald
2. Acknowledgement of Country
3. Prayer Page 2
4. Conflicts of Interest – The Chair to enquire whether any Committee Member or attendee has any actual, perceived or potential conflict of interest regarding any matter to be addressed at the meeting or affecting the Federation more broadly.
5. Minutes of the meeting dated 13 September 2019 Page 3
6. Business arising from the minutes
 - Recurrent Funding NSW & Commonwealth – Direct Income Measures Page 6
 - NSW Curriculum Review Pending NESA
 - Memorandum of Understanding Kitty
7. CSNSW - ‘analytics showcase’ for CED3 and SCOUT Greg
8. Service Directory & Network Matrix Greg
9. Committee Membership – 2020 Kitty
10. Revised Terms of Reference Page 8
11. Suggested Meeting Dates – 2020 Page 10
12. Next Meeting – 29 November 2019 - Venue
13. Other Business
14. Closure

THE GOD WHO WHISPERS

God, speak gently to me
in the course of my day.
Protect me from a noisy mind that
interferes with my time with You.

Whisper to my heart, Lord.

Share with me, the dreams
You have for all humanity.
Speak of the dreams You have to me;
of a world that is just and fair to all.
To eradicate all hunger and poverty. To give hope to those in most need.

Whisper to my heart, Lord.

Shape my yearnings so that they become united with Yours.
To think deeply about relationships be they life-giving or destructive.
To nurture what is good in my soul
so that I have a better understanding of Your vision for me.

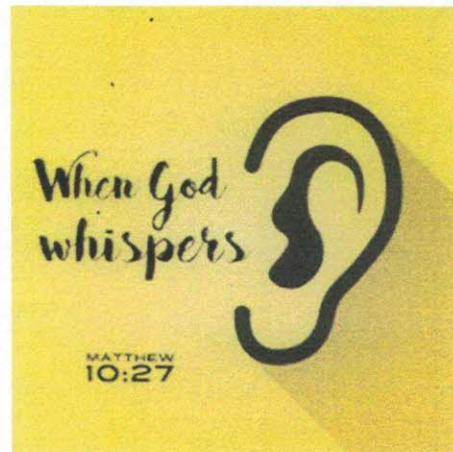
Whisper to my heart, Lord.

Help my thinking.
Awaken my spirit so that my thoughts embrace new possibilities that will enable
Your Kingdom to be lived here on earth.
To give of myself as You give of Yourself.
To believe in possibilities instead of excuses.

Whisper to my heart, Lord.

May the mysteries of this life become clearer to accept.
And Lord, when those mysteries become too challenging and I cannot hear your
voice in it all, enable me to be still.
For You are a God who is found in stillness and silence. Amen.

“What you hear in whispers, proclaim from the housetops” (Mt 10,27)





FEDERATION
of Religious Institute
and Ministerial PJP
Catholic School Authorities
in NSW and ACT

Minutes of the Meeting of the Education Policy Committee
held by Teleconference on 13 September 2019 at 9:30am.

Present: Kitty Guerin – Committee Chair
John Robinson
Jennie Hickey
Marea Nicholson
Anne Wenham
Jane Curran
Tony Fitzgerald

In Attendance: Greg Smith - Executive Officer

Apologies: Nil

Welcome: Kitty welcomed those present.

Acknowledgement
of Country: Kitty noted that the participants in the teleconference were located in different parts of the State and acknowledged the traditional owners of these places and paid respect to the elders, past, present and emerging.

Prayer: Kitty led the meeting in prayer.

Conflicts of Interest: In response to enquiry from the Committee Chair, no person present declared any conflict of interest in relation to any agenda item or other matters relating to the Federation.

Previous Minutes: RESOLVED that the minutes of the meeting held on 16 August 2019 be adopted.

Business Arising from
the Minutes: Greg reported that advice had been received that the details of the implementation of **direct income measures (DIM)** in the determination of Commonwealth and State/Territory recurrent funding was unlikely to occur before the start of 2020. This would mean that where such changes would result in increased funding for a school, the increases would not apply from the start of the 2020 year, leading to the possible need for backdating the increases. It was noted that where the DIM would result in a decrease in funding for a school, the reductions would not apply until 2022.

Jane undertook to circulate materials provided by AHISA in relation to the progress of the **NSW Curriculum Review**.

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The Committee noted that Kitty and Br Paul were scheduled to meet with Bishop

Randazzo regarding the development of a **memorandum of understanding** between the Bishops of NSW and Federation members. The Committee discussed the need for procedural fairness in the drafting of the final memorandum. Greg undertook to provide a copy of the Council's notes in preparation for this meeting.

The Committee discussed the following issues pertaining to the **"State of the System"** report from Catholic Schools NSW:

- Use of the term "system" when referring to all Catholic schools, not only systemic schools.
- Selective combination or separation of data for systemic and congregational schools.
- Inclusion of congregational schools whether representative body or not.
- Whether consent of RI & PJP school authorities should be obtained.

It was agreed that timely consultation with the Federation should occur in future years prior to production of such reports.

Principals' Forum: The Committee discussed the outcomes of the Principals' Forum held on 16 August 2019, including the need for preparation of a services directory and network matrix around governance relationships and where the Federation fits in this matrix. Marea offered to assist in the preparation of these documents.

Business of Future Meetings: Deferred for discussion at next meeting.

Analytics Showcase: In response to a communication from Danielle Cronin (Catholic Schools NSW), the Committee agreed that it would be valuable to receive a demonstration of CED3 and SCOUT analytics. Greg agreed to follow this up with Danielle for a future meeting.

Next Meeting: Next scheduled meeting - Friday 25 October 2019 at 9:30am [to be hosted by Jane at Brigidine College, St Ives].

Other Business: There being no further business, the meeting closed.

Read and Confirmed as
A true and correct record

Chair

Dated

ACTION ITEMS:

1. Impact of funding changes upon RI/PJP schools
- Pending advice from Commonwealth – expected 2020 - AGDET
2. NSW Curriculum Review
- Pending NESA final report to Minister – end of 2019 – AHISA materials - Jane
3. Br Paul Oakley & Kitty Guerin to meet with Bishop Randazzo - Kitty
4. MOU notes - Greg
5. State of the System Report - Greg/Marea
6. Services Directory & Network Matrix - Greg/Marea
7. Future Meetings - Committee
8. Analytics Showcase - Greg



Dear Sir/Madam

I am writing to provide you with an update on proposed recurrent funding arrangements for non-government schools for 2020 and beyond.

As you are aware, the Australian Government's response to the [National School Resourcing Board's Review](#) of the socio-economic status score includes a new method for calculating the capacity of a non-government school community to contribute to the cost of schooling. The new [direct income measure](#) of capacity to contribute will use improved data collection and analysis of parental income to calculate the capacity to contribute applied to recurrent funding entitlements for most non-government schools.

The capacity to contribute does not apply to government schools, non-government special schools and special assistance schools, non-government majority Aboriginal and Torres Strait Islander schools, and non-government sole-provider schools. There is no change to this arrangement.

The Government remains committed to consulting with stakeholders on the implementation of the new direct income measure before its phased introduction from 2020. Consultation is underway with a number of stakeholder representative groups and these discussions will inform decisions by the Government on the final policy settings. Input from stakeholders is critical to support the development of a high quality, reliable and robust methodology supported by the best available evidence and data.

The new direct income measure will apply by 2022 to all non-government schools where capacity to contribute is used in the calculation of recurrent funding. Schools that would benefit financially can move to the direct income measure earlier, in either 2020 or 2021. The department will advise you of the year in which a school would financially benefit from moving to the use of the new direct income measure. I anticipate I will be able to notify you of any funding implications in January 2020.

Consistent with changes to recurrent funding arrangements in the past, schools will transition from their recurrent funding levels under the current arrangements to their levels under the new direct income measure arrangements. Schools funded at less than the Commonwealth target share of 80 per cent of the Schooling Resource Standard (SRS) calculated using the direct income measure will transition by 2023. Schools funded at more than the Commonwealth target share of 80 per cent will transition by 2029. This is designed to help schools plan and avoid any sudden changes in funding entitlements. This may mean a school's Commonwealth share will be reset over 2020 to 2022.

Planning for 2020 and 2021

A school will not attract less recurrent funding for 2020 or 2021 than it would under the **current** recurrent funding arrangements for those years. Current arrangements are set out in Part 3 of the *Australian Education Act 2013* (the Act).

The Online Estimator Tool, available on SchoolsHUB, reflects the current recurrent funding arrangements. You can therefore confidently plan school budgets for 2020 and 2021, using the Online Estimator Tool, by entering expected enrolment numbers and student characteristics information for those years, and using the published 2019 SES score determined for section 54 of the Act for a school. These SES scores can be found in the latest published version of SES scores, *Socio-economic Status (SES) Scores*. Please note, other SES scores shown in this document cannot be used in the Online Estimator Tool.

It is important to note that the current Online Estimator Tool does not have the functionality to estimate recurrent funding following the introduction of the new direct income measure arrangements from 2020, including any change to a school's SES score. Output from the tool resulting from the use of a different SES score will not be correct and cannot be used for planning purposes. The department anticipates a revised Online Estimator Tool incorporating the new direct income measure arrangements will be available in early 2020.

Please also note, funding entitlements for the interim assistance measures in 2018 or 2019 are not calculated under Part 3 of the Act and so the Online Estimator Tool **cannot** be used to estimate funding under these measures. The department intends to advise eligible approved authorities of 2019 interim assistance entitlements in November 2019, when final payments for the year will be made. These interim measures are not continuing beyond 2019; however funding received under the 2018 and 2019 interim assistance measures can continue to be spent, or committed to be spent, to assist with transition until 31 December 2022.

I hope this information is helpful. If you have any questions about the issues I have raised, please email the Capacity to Contribute Implementation Team at [schoolsapacitytocontribute@education.gov.au](mailto:schoolscapacitytocontribute@education.gov.au).

Yours sincerely

Mark Sawade
Group Manager
Funding and Data Collection Group
Australian Government Department of Education

22 October 2019

THE FEDERATION OF RELIGIOUS INSTITUTE AND MINISTERIAL PJP CATHOLIC SCHOOL AUTHORITIES IN NSW AND ACT.

EDUCATION POLICY COMMITTEE

TERMS OF REFERENCE

The Federation of Religious Institute and Ministerial PJP Catholic School Authorities in NSW and ACT (**Federation**) is established to represent the interests of these authorities and their schools in the increasingly complex and dynamic educational context.

The Federation follows on and benefits from the work and leadership of the Conference of Leaders of Religious Institutes of NSW (CLRINSW) undertaken through its Education Committee. In recognition of the autonomy of members, it provides a mechanism to seek a common voice.

The Education Policy Committee is established by the Federation Council under whose authority it operates. The Committee will work on matters pertinent to Catholic education in NSW and ACT.

This Committee will

- be the point of contact with the Chief Executive Officer and the staff of Catholic Schools NSW;
- nominate and provide proactive support for the representatives on peak Catholic bodies e.g. CSNSW reference groups, CCER and CBGA committees;
- adopt an "issue" focus rather than a "reporting" focus;
- be an inclusive and balanced voice on public issues e.g. funding;
- promote important educational issues;
- liaise with the CRA Education Committee.

CONTEXT: CHALLENGES AND OPPORTUNITIES

This Committee will need

- to recognise and work with the existing education entities (CSNSW, CCER, CBGA) to develop the goodwill necessary for the development an inclusive voice;
- to develop a forum and a process to make a contribution to the mission of Catholic education;
- to communicate with the members, Board Chairs and principals.

MEMBERSHIP

- The Committee is appointed by the Council of the Federation and is accountable to the Council.
- The Education Policy Committee will consist of a Chair, appointed by the Federation Council from the Councillors, and preferably at least five other members with appropriate skills and expertise.
- At least 50% of Committee members, including the Committee Chair, (or in the absence of the Committee Chair, another Councillor nominated by the Committee Chair), is required to form a quorum for the purposes of holding meetings of the Committee.

- Members will be appointed for a maximum of two years, with an opportunity for re-appointment for further terms. A review of the membership will be held every two years to ensure effective continuity and succession planning.
- Membership of the Education Policy Committee is voluntary.
- Expenses related to fulfilling the tasks of the Committee will be met by the Federation.
- Committee members will possess the following skills and qualities:
 - I. Expertise and experience in education, a considerable understanding of the issues, and a state and national outlook;
 - II. Leadership skills and an ability to engage others in the work of education;
 - III. Excellent communication skills, a clear understanding of the mandate and a balanced perspective.

COMMITTEE STRUCTURE and OPERATING PROCEDURES

- The Federation Education Policy Committee is supported by the Executive Officer of the Federation using communication via teleconferencing or other means allowing for:
 - I. a voice in NSW/ACT for issues to be pursued;
 - II. events to be planned and executed;
 - III. education personnel to gather and collaborate at a local level;
 - IV. information about issues to be provided to the Federation Council.

MEETINGS

- The Education Policy Committee will meet at least four times per year, in person or by teleconference.

REPORTING TO THE FEDERATION COUNCIL

- The Federation Executive Officer will provide secretariat support to the Committee.
- The Federation Council will receive the minutes of each meeting of the Education Policy Committee.

Federation of Religious Institute and Ministerial PJP Catholic School Authorities in NSW and ACT

Proposed Meeting Dates 2020

Venues to be decided

Principals' Briefings

Friday – 27 March 2020 – 2pm *

Friday – 11 September 2020 – 2pm *

(* following Education Policy Committee Meetings)

Education Policy Committee

Friday – 21 February 2020 – 9:30am

Friday – 27 March 2020 – 11:30am *

Friday – 8 May 2020 – 9:30am

Friday – 12 June 2020 – 9:30am

Friday – 31 July 2020 – 9:30am

Friday – 11 September 2020 – 11:30am *

Friday – 16 October 2020 – 9:30am

Friday – 20 November 2020 – 9:30am

(* prior to Principals' Briefings)

Council

Tuesday – 3 March 2020 – 10am

~~Tuesday – 2 June 2020 – 10am~~

Revised to Tuesday – 9 June 2020 – 10am

~~Tuesday – 1 September 2020 – 10am~~

Revised to Tuesday – 8 September 2020 – 10am

Tuesday – 27 October 2020 – 10am

Annual General Meeting

Monday – 16 November 2020 – 9am