



FEDERATION
of Religious Institute
and Ministerial PJP
Catholic School Authorities
in NSW and ACT

Minutes of the Meeting of Councillors held at 2 Thames St., Balmain NSW
on 23 October 2019 at 10am

Present: Br Paul Oakley (Chair)
Kitty Guerin (Secretary and Councillor)
Paul Mastronardi (Deputy Chair)
Marita Winters (Councillor)
Frank Malloy (Councillor)

In Attendance: Fran Warner (Good Samaritan Education)
Greg Smith (Executive Officer)

Apology: Leonie Keaney (Treasurer)

Welcome: Br Paul welcomed those present.

Agenda Items -

- 1 - Apologies: The Council noted and accepted the apology as recorded above.
- 2 - Acknowledgement of Country: Br Paul acknowledged the traditional owners of the land on which the meeting took place.
- 3 - Prayer: Greg led the meeting in prayer.
- 4 - Conflicts of Interest: In response to enquiry from the Chair, no person present declared any conflict of interest in relation to any agenda item or other matters relating to the Federation.
- 5 - Section 127 Corporations Act: In response to enquiry from the Chair, the Executive Officer reported that since the last meeting, no documents had been executed in accordance with Section 127 of the Corporations Act.
- 6 - Previous Minutes: RESOLVED that the minutes of the meeting held on 3 September 2019 be adopted.
- 7 - Circular Resolution: RESOLVED that the record of circular resolution, taken on 4 September 2019 be adopted.

8 - Business Arising from the Minutes:

Perceived Conflict of Interest – Br Paul reported that, following the Council’s discussions in its “in camera” session on 3 September 2019, as recorded in the minutes, he had spoken with Dallas McInerney of CSNSW. He advised that Mr McInerney had accepted the advice from the Council that the Executive Officer was undertaking work for clients in addition to the Federation, with the full knowledge of the Council.

Website and Espirito – Greg reported that the technical problems associated with the Federation’s website had been resolved, and that the second edition of Espirito had been sent out on 6 September 2019.

9 – Correspondence:

Leave of Absence – The Council noted the letter from Br Paul, confirming leave of absence granted to Councillor, Leonie Keanie.

Meeting with Bishop Randazzo – The Council noted correspondence to Bishop Randazzo following his meeting with Br Paul and Kitty. Br Paul reported that the meeting had been pleasant, and that the Bishop had undertaken to discuss the matter with his fellow Bishops at the next opportunity.

Student Participation in Social Issues – The Council noted the media release from Catholic Schools NSW titled, “Best place for the contest of ideas is in the classroom”.

10 – Annual General Meeting and Members’ Forum:

Br Paul reported that he would be standing down as a Councillor at the annual general meeting on 18 November 2019 and that this, along with any other resignations to take effect at or before the AGM would create vacancies to be filled by election at the AGM. Greg undertook to circulate the appropriate documentation to member representatives.

Greg reported that he had contacted Jennie Hickey from Jesuit Education Australia regarding the possibility of having students from Jarjum College providing a welcome to country at the AGM.

The Council agreed that the forum should include presentations on:

- Religious Exemptions Legislation – Br Paul reported that he had approached Jacinta Collins, Executive Director of NCEC to speak on this matter.
- School Affiliations for BGA and Representative Body –

Frank to lead a discussion with members.

- BGA Funding and Choice and Affordability Fund – Frank advised that he would be discussing the detail with Dallas McInerney, who had agreed to present on these matters.
- Memorandum of Understanding with Bishops – Br Paul to provide an update on the progress of discussions.
- Financial Report including proposed subscription levels for 2020 – Greg to present in Leonie’s absence.

11 – Australian Catholic Primary Principals’ Association:

Br Paul reported that in his discussion with Paul Colyer of Australian Catholic Primary Principals’ Association, he had advised that the Federation’s members were Catholic school authorities and that communications would be best directed to the members’ schools.

12 – Education Policy Committee:

The Council noted the draft minutes of the Education Policy Committee meetings held on 13 September 2019. Kitty reported further on the following matters;

- A number of principals would be retiring from RI & PJP schools at the end of 2019 and the Committee had discussed the role that the Committee could play in supporting their replacements.
- The Committee may provide input to the nomination of new members from 2020. The Council agreed that the Committee’s suggestions would be welcomed.

13 – Executive Officer’s Report:

Greg reported that the financial summary and cash flow showed the Federation to be in a sound financial position with approximately \$6,500 funds forecast to remain as at 31 March 2020, by which time receipts of 2020 subscriptions would commence. However, it was agreed that subscriptions for 2020 would need to be increased to between \$1-70 and \$2-00 per student to cover estimated costs.

The Council noted the auditor’s clearance report including matters reported by Greg at the previous meeting.

Greg advised the Council that he would be relocating to Melbourne early in 2020 and that he would therefore not be seeking to renew his contract beyond the end of 2019. He undertook to support the Federation in its recruitment of a replacement Executive Officer and handover to the appointee.

14 – Continuing

Councillors: The Council noted that no councillors' terms would expire at the AGM on 18 November 2019 and that members would elect to replace only those councillors whose resignations were received on or before the AGM.

15 – Other Business: Nil

16 - Next Meeting
& Proposed Meeting
Dates for 2020:

The Council noted the revised schedule of meeting dates for 2020 and agreed that the dates be reviewed after the AGM to take account of the availability of new councillors.

The next meeting date and venue to be agreed following the AGM.

17 - Closure: There being no further business the meeting closed.

Read and Confirmed as
a true and correct record

Chair

Dated

ACTION ITEMS

| | | |
|-------------------|------------------------------------------------------------------|------------------------|
| Minute 9 | Meeting with Bishop Randazzo | - Frank |
| Minute 10 | AGM Matters Religious Exemptions | - Greg - NCEC |
| Minute 12 | Membership of Education Policy Committee | - Kitty |
| Minute 13 | Subscription Levels for 2020 Recruitment of Executive Officer | - Council - Council |
| Minute 16 | Proposed 2020 Meeting Dates | - Greg |
| Previous Meetings | PIT Scores | - AGDET |