



**FEDERATION**  
of Religious Institute  
and Ministerial PJP  
Catholic School Authorities  
in NSW and ACT

Minutes of the Second Annual General Meeting of the Federation of Religious Institute and Ministerial PJP Catholic School Authorities in NSW and ACT Limited (the Federation), held on Level 8, 133 Liverpool Street, Sydney NSW on 18 November 2019 at 9am

Present:

Br Paul Oakley cfc (Chair)

Kathleen Guerin (Councillor and Secretary) – and representing Trustees of Kildare Ministries

Marita Winters (Councillor) – and representing Dominican Education Australia

Dr Frank Malloy (Councillor) – and representing Trustees of the Marist Brothers

Frances Warner - Representing Good Samaritan Education

Kathy Freeman – Representing Trustees of Edmund Rice Education Australia

Janet Freeman – Representing Trustees of Mary Aikenhead Ministries

Fr Peter Jones OSA – Representing Trustees of the Order of Hermits of St Augustine in Australasia

Loreto Conroy rsm – Representing Trustees of the Sisters of Mercy North Sydney

Sr Patricia Bolster rsm – Representing Trustees of the Sisters of Mercy Parramatta

Paul Ould – Representing Loreto Ministries

Fr Thomas Renshaw SJ – Representing Jesuit Education Australia Limited

In Attendance:

Peter Leuenberger – Edmund Rice Education Australia

Greg Smith – Executive Officer

Kerrie Smith - Federation

Apologies:

Paul Mastronardi (Deputy Chair) – and representing Salesian Society

Leonie Keaney (Councillor)

Trustees of the Maronite Sisters

Corporation of the Society of the Missionaries of the Sacred Heart

Trustees of Vincentian Fathers

Trustees of De La Salle Brothers

Trustees of the Lebanese Maronite Order

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Prayer & Welcome: The Chair opened the meeting with a prayer and welcomed those present. He advised that a quorum, being a minimum of the majority of members was present and that the meeting may therefore proceed.

Notice of Meeting: The Chair declared that the notice of meeting convening the meeting be taken as read.

Apologies: The apologies listed above were noted and accepted.

Proxy Votes: The Chair reported that no proxies had been received.

Minutes: **It was RESOLVED** that the minutes of the first annual general meeting held on 9 November 2018 be adopted.

Business Arising

from the Minutes: Following inquiry by the Chair there were no matters raised from the minutes.

Review of

Operations: Following inquiry by the Chair there were no matters raised by the meeting regarding the report. The Chair advised that a more expansive report would be included in the members' forum to follow the annual general meeting.

Financial Report: The Chair referred to the financial report that had been adopted by the Council and upon which the auditors had issued an unqualified auditors' report. He advised that the Councillors had resolved on 3 September 2019 that the Councillors' Report and Councillors' Declaration be signed, including that the Federation was able to pay all of its debts, as and when they became due and payable.

Election of  
Councillors:

The Chair reported that none of the Councillors' terms were expiring at the meeting, but that the following Councillors had resigned, with effect from the date of the second annual general meeting:

Br Paul Oakley cfc, and,  
Leonie Keaney

He reported that this had given rise to two vacancies to be filled by election at the meeting, and that nominations as Councillors had been received for:

Peter Leuenberger, and,  
Frances Warner

As there were two nominations to fill two vacancies, the Chair declared that both nominees were elected un-opposed and congratulated them on behalf of the meeting.

Other Business: Following inquiry by the Chair there were no other matters of business raised.

Closure: In closing the meeting, the Chair thanked those present for their attendance. He also thanked the Councillors and members of the Federation's Education Policy Committee for their time and efforts on behalf of the Federation.

Read and Confirmed as a  
True and Correct Record

Chair

Dated